## ACCOMMODATION REGULATIONS

Immediate termination of the stay by the landlord may occur in the event of a gross violation of the accommodation rules, exceeding the permitted number of persons or vandalism. The operator reserves the right not to provide accommodation to a problem guest based on previous experience.

## Accommodation regulations:

- 1. Guests are obliged to comply with the accommodation regulations and the posted fire safety instructions.
- 2. The property can only accommodate a guest who provides proof of booking, completes all required information and checks in online. If the guest does not provide valid identity documents (ID card, passport) at the online check-in, Penzion Korida is entitled to refuse the guest accommodation in accordance with the Act on Local Taxes for Czech Citizens 565/1990 and the Act on the Residence of Foreigners in the Czech Republic 326/1999 Coll.
- 3. The guest is obliged to pay for the accommodation before arrival by online payment or by advance transfer to the account according to the valid price list, or according to the valid contract or confirmed order.
- 4. A person under 18 years of age can accommodate only in case, while he will be accompanied by a person over 18 years of age.
- 5. Check-in is from 2 pm.
- 6. Check-out is before 10 am, otherwise the next night will be charged. **Please check-out upon departure.**
- 7. From 10 p.m. to 6 a.m. it is necessary to observe the night calm. The fine for disturbing the night calm is 3,000 CZK.
- 8. Room cleaning is always done after the guest's departure and then on the fourth day of the stay longer than 3 days. Hotel towels and bath towels are changed every day.
- 9. If a guest requests an extension of his/her stay, he/she may be offered a room other than the one in which he/she was accommodated.
- 10. All guests must take care of order, cleanliness and sparing of equipment, which must not be moved or taken out of the building or interfere in any way with the electrical network or other installations. There is a fine for taking out things of building outdoors in amount of 1.500 CZK. In case of soiling the room or its equipment, a penalty of CZK 2,000 will be imposed. Cleaning costs will be added to this amount according to the invoice.
- 11. The guest is obliged to prevent damage to the building and its equipment, to prevent fire origin during the entire stay. In case of damage to the room or common areas of the Pension Korida, the operator is entitled to demand appropriate financial compensation from the guest.
- 12. For safety reasons, the guest does not leave children unattended on the premises.
- 13. Valuable items and large sums of money carries the guest by himself/herself. Pension Korida is not responsible for any loss or damage to the guest's property.

- 14. Smoking is strictly prohibited in the entire building under a fine of 5.000 CZK. That includes the cost of cleaning and sanitation of the room according to the actual funds spent by the guesthouse.
- 15. A room can accommodate a maximum of the number of guests, for which the room is presented on the web portals and only as many guests as are confirmed and paid for by the reservation. In case of non-compliance with this condition, a fine of 1500,- CZK will be charged for each unauthorized person in the room and at the same time will be charged according to the occupancy price list for each unregistered person in the room. Those persons who do not check-in will be evicted from the accommodation facility, even with the assistance of the Police and the payment of administrative costs.
- 16. Each person using the accommodation services **must be duly reported** on arrival (checkin) and registered in the accommodation system. It is not permitted to indicate a higher number of persons at the time of booking and then deny or modify their presence if they are actually present in the establishment. This obligation applies to all guests without exception.

In the case of foreigners, the Act on the Residence of Foreigners on the Territory of the Czech Republic obliges the accommodation provider to immediately report their presence to the relevant department of the Foreign Police. Concealment or failure to report such persons is a violation of legal obligations and may have legal consequences for both the guest and the accommodation provider.

If the presence of an unregistered person, especially a foreigner, is detected, the operator reserves the right to charge a contractual penalty of CZK 2,000 and to inform the relevant state authorities.

- 17. Each time the guest leaves the accommodation facility, he/she is obliged to turn off the taps, close the windows, turn off the electrical appliances, turn off the lights and close the room door.
- 18. Any defects must be reported immediately to the guesthouse receptionist at:

email <u>recepce@penzionkorida.cz</u> telephone +420 603 151 994

- 19. The landlord of the building is not liable for injuries and damage to the property of the users of the accommodation facility.
- 20. It is not allowed to use your own electrical appliances in the building and especially in the rooms, except for those used for personal hygiene (for example shaver, hair dryer, etc.) and low-power appliances (for example laptop, electric charger).
- 21. Guests are strictly forbidden to carry weapons, ammunition and explosives in the accommodation facility or otherwise to keep them in a condition allowing their use. They shall not possess, keep or manufacture psychotropic substances (unless they are medications prescribed by a doctor). Open flames shall not be handled.
- 22. Dogs and other animals are not allowed in the guest house.
- 23. It is forbidden to throw any objects out of the windows and litter the surroundings of the guesthouse.
- 24. The guest is obliged to observe safety, fire and hygiene regulations according to the applicable regulations.
- 25. In case of injury, you can use the first aid kit, which is located in the corridor on each floor.
- 26. In the case that a guest's careless behaviour causes a triggering of fire alarm, a full refund will be charged upon presentation of a fire station statement.

- 27. Liability towards natural and legal persons is governed by the Civil Code.
- 28. Items forgotten by the guest after departure will be stored by the accommodation provider for 1 month from the date of departure. After this period, if the guest does not claim them, they will be considered abandoned and will be disposed of without refund.
- 29. The guest is obliged to comply with the provisions of these Accommodation Regulations. In the case of a gross violation, Korida Guesthouse has the right to resign from the accommodation contract before the expiry of the agreed period.

## Thank you for using our services and following these operating rules.

Have a nice stay.

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The Collective of the Pension Korida